

Camp Huntington, Summer 2011 **Summer Preparations Checklist (Prep Forms)**

Please complete and MAIL all underlined items to our campus office:

56 Bruceville Road, High Falls, NY 12440

Ph: 866-514-5281; Fax: 845-853-1172

-All underlined forms below are required to be completed and returned to our office by June 1, 2011; your child will not be admitted without them; a \$250 late forms fee will be charged for forms received after June 1st, unless your child enrolls after that date.

-Enrollments after June 1st: prep forms are due immediately. It is **YOUR** responsibility to check with us to make sure we have received your child's forms; *check* your KidsMedsPack order to ensure it's been correctly filled and received by our campus office; *check* that your child's non-KidsMedPacks medication orders are delivered to the camp at least 7 days prior to attendance.

-Complete underlined items below and **mail back with this completed list** to our campus office. You can email us a set, but we **MUST** keep on file original signature documents. Make copies for your records, and to safeguard against mail loss. Thank you.

___1 - Camp Enrollment Agreement; as stated in Camper Application

___2 - Preparation for Camp form; arrival and departure details and other vitals

___3 - KidsMedPacks, Medication Packaging Company Forms (**new service, 2 Documents; the first is a Letter to Parents, the 2nd, a Medication Request Form**)

___4 - Camp Medical Forms 1 and 2; review both; FORM 2 must be signed by a licensed physician (required by NY State Health Department to use the camp's own medical forms, other forms are not accepted).

___4a - Health Insurance Card; send front/back copies, must be accepted in NY State.

___5 - Over-The-Counter Meds Form: OTC or PRN Meds form, (physician's signature required.)

___6 - Meningococcal form (required for all, NY State law)

___7 - Asthma Information (only if your child has Asthma)

___8 - Photo Release form (required for all)

___9 - Camper clothing and camp items list & Inventory form (pack in your child's bag)

___10 - Items to Send and Not to Send letter (important to review)

-**Clothes Labeling**: please scan the Internet for resources. Sewn labels or hand-written is best; stick-on labels fall off in the dryer. For hand-written: print on clothing label, child's first initial and last name. Please note that bulk laundry services and daily activities may cause damage to clothing items; we advise against sending high-cost items; clothes loss and damage is common.

Child's Name (Print): _____ Parent's Name (print): _____

Parent Signature: _____ Date: _____